

A BID for Bridgend Town Centre Steering Group meeting.
5.15pm start time (arrivals from 5:00pm), Thursday, 22nd September 2016.
Venue: Carnegie House, Wyndham Street.

Agenda

1. Welcome and introductions
 2. Apologies for absence
 3. Minutes of last meeting
 - 3.1 Confirmation of approval
 - 3.2. Matters arising (Action plan updates)
 4. Confirmation of ballot results
 5. BID set up
 - 5.1. Funding
 - 5.2. The means proposal
 6. Appointment of consultants (*The means will not be present for this discussion)
 7. Communication with all stakeholders
 8. Billing software and billing
 9. AOB
 10. Date of next meeting
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Draft agenda for next meeting:

1. Bank account
2. VAT
3. Financial procedures
4. Levy bills
5. Operating and baseline agreements
6. Company formation
7. Articles of Association
8. BID accommodation
9. Election of Chair and Vice Chair
10. Marketing plan